

Fairview High School SBDM
April 9, 2018

Members Present:

Eric Hale
Cindy Gibson
Valerie Price
Holli McClelland
Marty Copas

Call to order by Marty Copas at 4:10 PM
Second by Valerie Price

1. Opening Business

- a. Approval of the Agenda
Motion by Cindy Gibson
Second by Holli McClelland
- b. Approval of the Minutes of the previous meeting
Motion by Marty Copas
Second by Cindy Gibson
- c. Good News Report: 6th-7th grade volleyball is undefeated, Odyssey of the Mind Regional Champs, STLP Help Desk finished 2nd at State, Elementary Help Desk started, Archery qualified for state tournament, Rachel Meeks placed in the top 20 in the state.
- d. Public Comment

2. Student Achievement

- a. Teacher's continue to submit data

3. School Improvement Planning

- a. Monthly Review
Students took KOSSA test

4. Budget Report

- a. 2017-2018 Budget
Purchasing of Chromebooks for staff instructional purposes
MakerSpace Materials
- b. 2018-19 Budget
Staffing Allocations will be looked at in May

5. Committee Reports

6. Bylaw or Policy Review/ Readings/ Adoption

- a. Regular and Special Meetings
Elections are upcoming
- b. Open and Closed Sessions
- c. School Schedule
6 class periods
Mentoring time built in schedule
Floating planning to allow for collaboration and mentoring time
- d. Curriculum
Summit Learning
Visiting Frankfort and Paris High School
- e. Cheer Policy

6th grade will cheer with 5th grade
Motion to approve by Valerie Price
Second by Marty Copas

7. Old Business

8. New Business

- a. Professional Development Plans
Summit Learning Training if adopted
Staff Retreat with KASC
- b. Prichard Committee Parent Leadership Summit
Information passed on to Marty Copas and Jeff McFarlin
- c. School Cameras
Board action in April

9. Ongoing Learning

- a. Assessment and Accountability Update

10. Upcoming Deadlines

- a. May 1
Updated staffing and budget allocations for next fiscal year
Nutrition report and physical activity report
- b. May 15
Combining Budget and Individual Account Budgets due
Staffing notifications

11. Adjournment

Motion to adjourn by Valerie Price at 5:12 PM
Second by Holli McClelland

STUDENT ACHIEVEMENT REPORT (Under Item 2)

Our recommendation is that the council hears a report from the principal six times a year (August, October, December, February, **April**, June) on the following:

- The number of students not performing at grade level and/or not meeting the expected standards (Important note: This report must be only numbers of students, the council cannot discuss individual students.)
- The number of students broken down by group — free/reduced lunch; minority groups; disabilities; gender
- A comparison of the numbers from previous reports
- Efforts being made to help students perform on grade level and/or meet expectations

SCHOOL IMPROVEMENT PLANNING (Under Item 3a)

Stay informed about the progress that is being made implementing the current improvement plan by reviewing the following:

- Last month — What activities were completed last month? What impact did that have on students? Staff? Parents/Community?
- This month — What activities are being completed this month? What does the council need to know about that?
- Next month — What activities are coming up next month? Does the staff have everything they need to be successful?

2017-2018 BUDGET (Under Item 4a)

Discuss any adjustments needed in the budget or any spending that needs to be completed to finish the year. (Be sure everyone knows the deadlines for spending money in their accounts. There may be a district and school deadline.)

2018-19 BUDGET AND SECTION 7 SECOND READING (Under Item 4b and 4c)

Continue to work on your 2018-19 budget, finalizing your allocations depending on your district deadline. Section 7 requests to your school board come from your planning needs. Check with your central office for this important deadline.

BYLAW REVIEW, REGULAR AND SPECIAL CALLED MEETINGS (Under Item 6a)

This is a good time to review two other facets of your council by-laws.

For **scheduling regular and special meetings**, check your by-laws for clear rules on:

- Your process for setting a regular meeting schedule.
 - Your methods for making that schedule "available to the public."
 - Your process for calling special meetings, including notice to members, your school community, and the media. **Remember to have a form on file for each council member stating if they agree to have notice of special called meetings emailed to them. [Email us](#) if you would like a form.**
 - Your duty to stick to the announced agenda when you hold special meetings.
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BYLAW REVIEW, OPEN AND CLOSED SESSIONS (Under Item 6b)

For open and closed sessions, look for these by-laws provisions:

- A statement that meetings are open to the public except during properly called closed sessions.
 - A specific list of when closed sessions are allowed.
 - Specific steps for going into closed session.
 - A clear statement that no other issues may be discussed and no decisions may be made in closed session.
 - **KASC** offers members a free handout on the Open Meetings Law requirements involved in each of these questions. [Email us](#) if you would like a copy.
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NEW BUSINESS, PROFESSIONAL DEVELOPMENT PLAN (Under Item 8a)

Each school shall create a professional development plan (PD Plan) and the school council must approve the plan. Each school's plan shall be submitted to the local school board of education for review and comment. The district may use up to one (1) day to provide district-wide training and training that is mandated by state or federal law. Check with your district's Professional Development Coordinator for a date to submit your school's PD Plan to the school board.

NEW BUSINESS, KY PARENT LEADERSHIP SUMMIT (Under item 8b)

Over the last 20 years, the Prichard Committee has engaged parents from across Kentucky through the Commonwealth Institute for Parent Leadership (CIPL). The institute equipped over 2,500 parents and other community leaders with knowledge and skills to promote student achievement in their own communities.

On Saturday, April 28, the Kentucky Parent Leadership Summit will launch the Prichard Committee's new model to encourage and support today's parents as education champions for all Kentucky children and youth. This session in Lexington will be a power-packed day that leaves participants with options for continuing work in their local communities. Participants will be trained in leadership skills, given information about achievement data and our public education system, and have the opportunity to hear from parents who are making a difference in their communities. Participants will stay connected to one another and to the Prichard Committee through regular webinars, calls, and information.

This event is totally free for participants and more information is available on their [website](#). Encourage parent council members or other parents in your school to participate.

ONGOING LEARNING (Under Item 9a)

After the Kentucky Board of Education approved the latest version of the new system on February 7, 2018, KDE released a new [Accountability at a Glance](#), which outlines the indicators in the new system. The indicators to be used for identifying TSI/CSI schools are identified in red. It should be noted that the new system is still in draft form until USED has approved all changes. Discuss some of the major points below during your council meeting, so everyone stays well informed.

Changes for the new system include the following:

- Writing has been moved from Proficiency to Other Academic Indicator
- Graduation Rate will be an average of 4 and 5 year grads
- Military Ready has been removed from Transition Readiness
- Whole Child Supports indicator has been removed from Opportunity and Access (but could be a reported measure)
- Locally Determined Measure has been removed from Opportunity and Access (but could be a reported measure)

Below are a few reminders about the 2017-2018 assessment and reporting:

- Norm referenced test sections will not be administered
- New end-of-course pilots will be administered (Algebra II, English II, and Biology). There will be no Social Studies until Standards are approved
- Language mechanics will not be administered at any grade level
- New CSI and TSI schools will be identified this fall based on indicators in the new system
- Fall reporting will be shared in the new dashboard look – but no Star Rating

[ESSA Elementary and Middle School Indicators Alignment](#)

[ESSA High School Indicators Alignment](#)

KASC is now accepting a [Call for Proposals for our 2018 Conference](#): *What Great Schools Do Differently*.
