



# Fairview Elementary PTO Funding Request

Date Submitted: \_\_\_\_\_ Submitted By: \_\_\_\_\_

Contact Email Address: \_\_\_\_\_

Total Estimated Amount Requested: \_\_\_\_\_ Date Funds Needed: \_\_\_\_\_

## WHO WILL BENEFIT FROM THIS REQUEST? PLEASE INDICATE CLASS, GRADE OR WHOLE SCHOOL

Number of Students to Benefit: \_\_\_\_\_

Class (Please note which class/classes) \_\_\_\_\_

Whole Grade (Please indicate which grade)

Kindergarten       1st Grade       2nd Grade       3rd Grade

4th Grade       5th Grade       Other \_\_\_\_\_

Entire School

## DESCRIPTION OF NEED FOR FUNDS. ATTACH ANY SUPPORTING DOCUMENTS AND PROVIDE AS MUCH INFORMATION AS POSSIBLE.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### For PTO Use Only:

Date Reviewed: \_\_\_\_\_ PTO Check#: \_\_\_\_\_

Authorized Signature/s: \_\_\_\_\_

Request Approved     Request Declined (Reason): \_\_\_\_\_

*Every effort is made by the PTO to be fair and equitable when considering funding requests for teachers, staff and students. While the PTO would like to honor all requests for funds, we have a limited amount of funding to work with. The PTO gives preference to funding requests that will impact as many FES students, families and faculty as possible, with consideration given to those that provide a longer-term benefit. Please recognize that every request is considered important, but a requested item or service must advance the PTO's mission to strengthen, enhance and encourage the educational and social environment of Fairview Elementary.*